Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**CLC GOVERNMENT ARTS AND COMMERCE COLLEGE**
Name of the head of the Institution	**Prof J K Verma**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07821292144**
Mobile no.	**9406209881**
Registered Email	**dhamdhacollege@yahoo.in**
Alternate Email	**dhamdhacollege@gmail.com**
Address	**Principal, Chandulal Chandrakar Govt. Arts &commerce College, Srinabhata,Dhamdha,Drug.**
City/Town	**Dhamdha**
State/UT	**Chhattisgarh**

Pincode	**491331**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Somali Gupta**
Phone no/Alternate Phone no.	**07821292144**
Mobile no.	**9893081194**
Registered Email	**dhamdhacollege@yahoo.in**
Alternate Email	**dhamdhacollege@gmail.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.dhamdhacollege.ac.in/admin_panel/sub_admin/Certificates/certificate_images/88722072021132328.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.dhamdhacollege.ac.in/admin_panel/sub_admin/Acedemic_calender/acedemiccalender_files/31418082021094949.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**C**	**1.70**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**09-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC visit	04-Sep-2017 2	17
Feed Back Form and Academic Form Distribution and Analysis	04-Aug-2017 1	10
Work shop on Quality Education	29-Jul-2017 1	46
Meeting on Skill Development Program	20-Jun-2017 1	6
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Computer Classes for Teachers and Students Institution level Student of year award NAAC visit on 4th September 2017 Plan for develop a garden in front of the main building to make the environmental Eco friendly

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct various tests like unit test internal exam model test examination	According to the academic calendar all the test are conducted and evaluated. It is found helpful to enhance the results of the all students.
Result Analysis to be done and to take proper action	Result of all the classes were analyzed and special classes taken for the student of poor result and advance classes for bright students .
To take feedback form	Feedback is taken from student and proper action has taken on the suggestions received from students.
Students participation in Academic , Literary and cultural activities	Students participates and achieved recognition at University level.
Computer Coaching for Teachers and Students	Students and Teachers participated and achieved some knowledge
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	04-Sep-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	30-Sep-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The CLC Government Arts and Commerce College, Dhamdha is affiliated to Hemchand Yadav University, Durg, Dist. - Durg. - Academic calendar is declared by the Commissioner of Higher Education, Department of Higher Education. - At the beginning of the academic year, staff council meeting its held and the principal forms a committee for each activity. - Time table for UG and PG class is prepared by the time table committee. - The institution follows the syllabus provided by the affiliated university in the beginning of the session. - Teaching plan for each subject and internal evaluation are planned by the respective teachers and HOD of the faculty. - According to the academic calendar unit test and pre

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	0	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hindi Lit. , Economics, Political Science, History, Sociology	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental study project work	306
BCom	Environmental study project work	99
BSc	Environmental study project work	169

BSc	Project on Botany	254
MCom	Project work	27
MA	Po[itical science	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nill
Employers	Nill
Alumni	Nill
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback form collected from the students , parents , Ex-students to strengthen the Education values , Ethics . Students feedback has proved to be an effective mechanism to our journey and helped in addressing those issues that are virtual towards achieving our geol.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	80	0	0
MA	Economics	80	39	39
MA	Political Science	80	67	67
MCom	Commerce	80	46	46
BSc	Physics, Chemistry Maths	240	105	105
BSc	Botany, Chemistry, Zoology	360	288	254
BCom	Commerce	360	170	170
BA	Hindi Lit. Economics, Political Science, Sociology, History	960	788	754
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2017	1238	152	9	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
17	2	1	0	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring of the students is done by the departments of the institution with the following objectives : 1. To reduce the gap between the teachers and students. 2, To identify and to address the problems slow learners and backbenchers. 3. The attendance, contact number and other necessary details are collected from the student. 4. The attendance of the students are recorded in the registers. 5. Constant evaluation is made on the student performance and the feedback are recorded.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1435	17	1:84

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	12	5	4	8

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nill	Nill

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Final Year	01/05/2018	18/07/2018

BCom	Nill	FINAL YEAR	12/04/2018	02/07/2018
BSc	Nill	FINAL YEAR	28/04/2018	05/07/2018
MA	ECONOMICS	Fourth Semester	26/06/2018	22/11/2018
MA	POLITICAL SCIENCE	Fourth Semester	26/06/2018	22/11/2018
MCom	COMMERCE	Fourth Semester	26/06/2018	29/10/2018
[View File]()				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluations are made by subjective teachers on a regular basis like presentation of seminars, group discussion. Weak students are provided with extra books .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calender provided by the university and department of higher education for smooth functioning.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.dhamdhacollege.ac.in/admin_panel/sub_admin/Certificates/certificate_images/64224072021132410.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MCom	COMMERCE	26	26	100%
Nill	MA	ECONOMICS	15	15	100%
Nill	MA	POLITICAL SCIENCE	24	24	100%
Nill	BA	Nill	166	142	86%
Nill	BCom	Nill	32	11	34%
Nill	BSc	zOOLOGY,BOTANY, ZOOLOGY	68	56	82%
Nill	BSc	PHYSICS , CHEMISTRY , MATHS	29	19	66%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.dhamdhacollege.ac.in/newsData/Feedback_Form_2017-18.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
RUSA (Disscussion on Quality Education)	IQAC	29/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	1	4.2

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
MAHATMA GANDHI RASHTRY ROJGAR GAURANTY ADHINIYAM (KENDRA AWAM CHHAT TISGARH RAJYA ME MANAREGA KI VITTIYA DASHA EWAM DISHA)	Dr.G.S.B agga	PRITING AREA IMPACT FACTOR NO. 4.002 ISSUE-31 VOL.5	2017	Nill	UGC APPROVED REFEREED JOURNAL NO. 43053	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	13	15	8
Presented papers	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day Celebration plantation	NSS	17	18
NAAC Visit	IQAC	17	635
Celebration Of NSS Day Debate , Bhashan ,Poster Making, Essay	NSS	11	46

writing			
Pt. Deendayal Upadhyay Birth Century	NSS	10	42
Rastriya Ekta Diwas	NSS	10	46
Sambhidhan Diwas	IQAC/NSS	13	28
Youth Day	NSS	12	49
Awarness program on Voting	NSS	12	25
Republic Day	NSS	23	29
International Yoga Day	NSS	19	21

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 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

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 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Skill Development	Chandulal Chandrakar Arts Commerce College Dhamdha	VYAVSAYIK KAUSHAL KARYAKRAM	2	98
Skill Development	Chandulal Chandrakar Arts Commerce College Dhamdha	Swarojgar Yojna ke Tahat LIC Agaent Bankar Rojgar prapt karna	3	67
Cleaningness	Swachhata Pakhwada programm	Swachhata ki Sapath, Swachhata Abhiyan College Campus	17	46
Awarners programm	World AIDS Day	Awarners programm on AIDS	12	42
Awarners Environment	Awarness program on Environment	Awarners on due to use pollution (Plastic)	13	35

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	Nill	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Govt.Naveen College Bori, Dist.Durg (C.G.)	14/10/2017	Development of Academic Cooperation in Education.	82

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200000	11130

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15185	1688454	565	153484	15750	1841938
Reference Books	1884	389893	168	64956	2052	454849
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	3	10330	2	6380	5	16710
Others(specify)	0	0	16	7023	16	7023
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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	2	0	1	0	0	2	0	15	0
Added	8	1	1	0	0	1	1	0	0
Total	10	1	2	0	0	3	1	15	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

15 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	32686	100000	62738

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Janbhagidari Fee (Free ship)	6	3000
Financial Support from Other Sources			
a) National	APL Scholarship,BPL,Minority,Merit	1138	2629167
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Skill Development	18/07/2017	98	Institutite
Skill Development	02/08/2017	67	Institutite
Yoga Day	21/06/2018	40	Institutite
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	6	B.Sc. Maths Group	Science	Central University Bilaspur CG, Govt. College Dongargarh , Govt College Dhamdha, Bhilai Mahila Mahav idhyalay , Kalyan PG College Bhilai, Govt. V.Y.T. PG Autonomas College, Durg	Post Graduate (M.Sc, MA Sociology, PGDCA)
2018	9	B.Sc. Bio Group	Science	01.Waman wasudev Patankar Girls PG College Durg 02. Govt. V.Y.T. PG Autonomas College, Durg 03. Bhilai Mahav idyalaya Bhilai	Post Graduate (M.Sc)
2018	9	B.Com	Commerce	CLC Govt. Arts & Commerce College Dhamdha	PG M.Com
2018	17	BA	Economics	CLC Govt. Arts & Commerce College Dhamdha	PG Economics
2018	40	BA	Political	CLC Govt. Arts & Commerce College Dhamdha	PG (Political Sc.)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Cultural Activities	College Level	356
Nibandh Pratiyogita Compition	CG Rajya Striya	2
Dist.Level Athletics Compition	Dist.Level Athletics	15
Kabbadd Compition	State Level	12
Kabbaddi , Kho-Kho Compition	Sector Level Sports	22
Annual Sports	College Level	55
Youth Festival	Inter College Level	360

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	Nill	Nill

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The true spirit of democratic decentralization is reflected in a college when the student are having their participation in college during various activities . In our Institution such as cultural program Annual sports , celebration of Annual function , Celebration of Teacher day Swachhata Abhiyan -program etc. The students are entrusted with the task of judging the teacher on different parameters of academic excellence , teaching methodology as well as timely completion of syllabus at the year end of the each academic year through the students feedback system. The are also liable to give their own version of opinion with regarded to Infrastructure and administration.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

13

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Library News Paper Sponsored by Alumni Association

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two most important areas in which decentralization and participative exercise are academic as well as administrative activities of the college for each academic year. Both this activities are followed by co-curricular activities. The college administration is decentralized by the head of departments and coordinators. Periodical meetings of the constituted committees for different activities are held to plan out, execute and monitor and evaluate the indeed activities for the current academic year.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee are look into the procedure. The university controller of examination frame the rule for the process of admission and ensure the admission rules framed by the affiliated university. The information of courses available in the college, eligibility and duration of the courses etc are provided through the college prospectors and website.
Human Resource Management	The faculty recruitment are carried out through the public service commission of the state government. The faculty and staffs are encouraged to participate in the self development program.
Library, ICT and Physical Infrastructure / Instrumentation	The college infrastructure is regularly update as per the need and finds sanctioned by the government. There is library with the relevant stock of books, journals, periodicals and newspapers. The student are also provided with e-learning facilities like inflibnet.
Research and Development	The eminent professor of the college are guiding phd scholars in association with university in the state.
Examination and Evaluation	There is continuous evaluation is

	ensured at the institutional level. The student performance is judged continuously through internal as well as external evaluation process. Group discussion are held in the college classrooms for creating learners centric environment.
Teaching and Learning	All the programs have the formal pedagogic teaching and learning within the curriculum with stipulated period and marks. Formal teaching, assignments, seminars, projects, field trip and laboratory works.
Curriculum Development	The curriculum of the college is as per the affiliated university. Few faculty members are involved in the process of course structuring and restructuring as they are the member of the board of studies.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	For the smooth functioning of the college, administrative, academic, IQAC, sports council, cultural etc., committees are made for the curricular and co-curricular activities.
Student Admission and Support	Admission are done according to the merit basis as per the state government rule. The merit list is prepared according to the student apply through the online mode. 1435 students were enrolled during the session.
Planning and Development	Expansion of library is done and extra classrooms are planed to construct.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nill	Nill	Nill	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

	teaching staff	non-teaching staff				
2017	Nill	Nill	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	24/10/2017	13/11/2017	21
Refresher Course	1	03/07/2018	23/07/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	5	12	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
.Duty leave is granted if applicable 02.Medical leave as per government regulation. 03.Employee provident fund granted as per PF rule 04.Gratuity applicable to every staff member after 5 year of permanent services . 05.Full paid maternity leave 06.Higher Education study leave. 07.Encashment of EL at the end of service as per rules of the Higher Education Department . 08.Group Insurance scheme 09.Salary timely credited to bank accounts 10.CCTV Camera to ensure safety and security . 11.Medical remuneration .	01.Duty leave is granted if applicable 02.Medical leave as per government norms. 03.Employee provident fund granted as per PF rule 04.Gratuity applicable to every staff member after 5 year of permanent services . 05.Full paid maternity leave 06.Encashment of EL at the end of service as per rules of the Higher Education Department . 07. Group Insurance scheme 08.Salary timely credited to bank accounts . 09.Vehicle Stand 9.CCTV Camera to ensur safety and security 10Medical remuneration 11 Grain advanced , festival advanced and office uniforms are provided	Student Scholarship For SC/ST/OBC, BPL , APL, Merit, Minority students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has an internal audit committee which verifies the account

records of the office at end of the every academic year and the college accounts are also audited by the AG office and the department of higher education, government of Chhattisgarh periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	Principal/IQAC
Administrative	No	Nill	Yes	Principal/IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meeting is organized by the Institution . Parents are free to approach the Head of Institution and subject teacher anytime with their ward and discuss their problem and find solution of various challenges generally emerges out of the cross . Cultural campus is extremely necessary for the students metal as well as academic growth.

6.5.3 – Development programmes for support staff (at least three)

01.The college organized Yoga classes. 02. Computer literacy training program was also conducted to get friendly towards the digital world.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

01. Applied for additional PG courses. 02. Applied for Research center 03. Applied for Geography course in UG level. 04. Strengthen feedback system 05. New classroom are built. 06. Applied for supplementary Examination Central.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Meeting on Skill Development	26/06/2017	26/06/2017	26/06/2017	6

2017	Work shop on Quality Education	29/07/2017	29/07/2017	29/07/2017	46
2017	Feed Back Form and Academic Form Distribution and Analysis	04/08/2017	04/08/2017	04/08/2017	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
01.Energy Audit (replacement of traditional light to LED light system) , encourage the student to turn off switch when leave the class room. 02. Plantation drive. 03.Waste Management system . 04. Water harvesting system.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2018	1	International Yoga Day	Celebration of International Yoga Day	40
2018	1	1	25/01/2018	1	Awarness program on Voting	Awarness program on Voting	37
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calender	01/07/2017	The human Values and professional ethics are enshrined in the publication of college calendar for the year 2018-19 it lay down some extra ordinary and most precious guidelines to the abide by each and every member of the college . These are the most important in gradients for faculty development and creation of learner centric environment within and outside of the campus , are reflected in the different activities . The use of mobile phone is strictly prohibited during examination. Student are always required to carry their Id-card at college campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachhata ki Sapath, Swachhata Abhiyan College Campus	15/09/2017	15/09/2017	46
Awareness programm on AIDS	01/12/2017	01/12/2017	42
Awareness on pollution (Use of Plastic)	09/12/2017	09/12/2017	35
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Institution has Undertaken various initiatives to make the campus Eco friendly by adopting following practices. 01. Plantation of trees 02. Maintaining disposable waste product 03. Rain water harvesting. 04. Maintaining Garden 05. Refuse and reduce the use of plastic . 06. Using bio-degradable waste. 07. Smoke and Tobacco free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

01.Pratibha Protsahan Purskar (University Merit List Topper, For UG PG Students Awards are given to the toppers and best students the "Pratibha samman " Program literary and cultural Champions. Including medals and Certificates. 03. Providing monetary Support to financially weak students for Admission 04.

Providing special coaching to under privilege students 02. Protection Conversion of Environment "Campus beautification and environmental protection : Oxy-zone , Aesthetics , Avenue , Shade purpose as well as campus demarcation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://dhamdhacollege.ac.in/toppers.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

01.Institute situated near by state highway (Durg - Bemetara), easily approachable with extensive road and transport facility 02. provided equal opportunity for boys and girls , therefore admission of girls student significantly increase. 03. Peaceful and conducive academic environment. 04. Consistent Academic result securing top ranks in the University. 05. Innovative teaching , learning and evaluation method. 06. Empowering students through co-curricular activities. 07. Adequate Infrastructure .

Provide the weblink of the institution
http://dhamdhacollege.ac.in/index.php

8.Future Plans of Actions for Next Academic Year

01. Botanical garden with ornamental , Aesthetics and medicinal plants will be made. 02. Inspiring to make premises neat and clean. 03. Professors will provide their services to the nearby schools. (Subject lectures) workshops on gender sensitivity, career selection and other important issues. 04. To start M.Sc. classes in Botany , Chemistry, Maths subject and MA. Hindi, and English 05. To start Geography subject in BA 06. Cycle stand for students and staff. 07. Supplementary Exam Center